

**CAC  
Community Advisory Committee  
For Special Education**

**Advising the Board of Education  
San Diego Unified School District**

**General Membership Meeting Minutes**

**Date:** September 10, 2015  
**Time:** 7:00 – 9:00 pm  
**Location:** Ballard Center Auditorium, 2375 Congress Street, San Diego, CA 92110

**WELCOME & INTRODUCTIONS:**

**Called to order at 7:04pm**

Meeting called to order by the Chairperson, Mina Kern, welcomed attendees and introduced CAC members, district staff and administrators, and acknowledged parents. The Chair reviewed the agenda, meeting format and structure, membership procedures and process for providing public comment.

**Presentation:**

***Intro to Special Education Department by SONIA PICOS***

- Welcome
- Restructuring: Special Education Department moved out from under Student Services and now directly reports to Superintendent Cindy Marten.
- Team Restructuring explanation and introduction of key contacts in the Special Education Division (handouts available). New organization chart was discussed.

**Public Input:**

**The CAC invites the public to address the Committee and District about topics of interest or concern regarding students with IEPs in SDUSD. We provide a form to document comments and to facilitate CAC follow-up with the district on matters that impact students. Due to confidentiality, personal concerns will be addressed privately with designated district staff. District will make an effort to respond to general questions as appropriate and time allows.**

***Copies of public forum comments and questions for the meeting can be obtained from the Secretary or Chair.***

**CAC Committee Business:**

- **Roll Call:**  
**Present:** Mina Kern, Raylene Dickinson, Brook Markley, Terrence Bobryk-Ozaki, Maria Riedel, Moira Allbritton, William Cary, Julia Childs Andrews, Maria Corral, Michelle Crici, Lyn Crossly, Susan Fanno, Connie Ghearhart, Megan Glynn, Ellen Herroon, Caroline Kelner, Nancy Kirkman, Teresa Michel, Maggie Offerman, Gloria Pacheco, Leticia Ruiz-Mylenek, Norma Vazquez, Christy Scadden, Julia Stuart.  
**Absent:** Joyce Clark  
**Ex-Officio:**  
Sonia Picos- Executive Director  
Lorelai Olsen- Director of Instruction

**Quorum established.**

- **Approve June 2015 CAC General meeting minutes – [Action]**

Bill made a motion and Megan Glenn seconded.

19- voted for the motion

0 – voted against the motion

0 – abstentions

**Motion carries.**

- **Member Responsibilities:** Member responsibilities: attendance at meetings is mandatory! If you miss 3 or more, you may lose your membership. Participation on a standing committee is also required. They are: Bylaws Chair - Raylene; Membership - Chair Terry; Outreach - Chair Maria.
  
- **Meeting Topics for 2015-2016:**
  - Sept - Special Ed Dept Meet & Greet
  - Oct - Instructional Support Plan
  - Nov - ADA
  - Dec - Supt Marten
  - Jan - Choice/CCTE/LCAP (still undecided)
  - Feb - Manifest determination
  - March - SEAS
  - April - Transition & Person Centered Planning
  - May - Above & Beyond Awards
  - June - CAC business
  
- **Chair Report**
  - The CAC Executive Board meetings will now meet from **7-9pm** at the Ballard Center, Room 1. Spanish translation and childcare are provided for those meetings.
  - The CAC Treasurer resigned due to health reasons, but is staying on as a general CAC member. Terry Bobryk-Ozaki will serve as Treasurer; Maria Riedel remains as Member at Large. One new membership application was approved by the CAC Executive Board but has yet to be scheduled for Board of Education approval. The Chair will notify applicant when that date has been set. Kristen Gohlke resigned.
  - The Chair met with Sonia Picos and Cindy Marten this summer about the new organizational chart (and support structure), LCAP, and SEES timeline (the new IEP software). Sonia will provide updates on these topics.
  - On Sept 29th, the Board of Ed is scheduled to announce the "sequence of events" for the school year.

**SPECIAL EDUCATION PROGRAMS REPORT:** Sonia Picos, Executive Director; Lorelei Olsen, Director of Instruction:

- Acknowledged participants who shared their personal stories during public testimony.
- Addressed concerns brought up during public testimony: parent services, transportation, ESY, compliance monitoring, supplemental support, air conditioning, ADA committee, professional development (Core Learning Cycle), and site visits.
- SEES (Special Education Evaluation System) Timeline: system operating in pilot schools after Spring Break of 2015-2016, Professional Development training over the summer, and then district wide roll out in Fall of 2016.

**OPEN FORUM**

- Love & Autism: A Conference with Heart, September 26-27, 2015 [www.loveandautism.com](http://www.loveandautism.com)

Christy Scadden motioned to adjourn; Ellen Herroon seconded.

**Adjourn 8:41pm**